

Zoom's New Accessible Feature

Live Auto Transcription - *Live Subtitles*

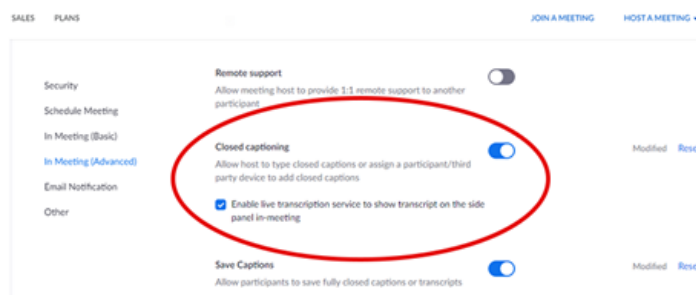
Live subtitling can be a real aid to many of the 1 in 7 UK adults living with hidden disabilities.

In its latest bid to compete with the MS Teams and Google Meet (who already have live subtitling), Zoom is finally rolling out their version of live subtitles.

However, it is only available for Pro/Enterprise users and has a few limitations as it does not work in Breakout Rooms nor on the Linux platform.

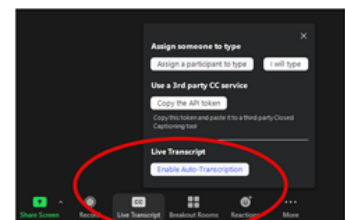
Host - To enable Live Auto-Transcriptions

- Log onto your Zoom account via your web browser
- Under the **PERSONAL** menu select **Settings**
- Under the **Meeting** sub-menu select **In Meeting (Advanced)** or scroll down to find **Closed captioning**
- Click on the grey slide switch which will turn blue
- Tick **Enable live transcription service.....** If this option is not shown ensure you have the latest release/wait for the next software update



Host - CC Live Transcript controls

The **CC Live Transcript** icon will now appear in the host and participants toolbar, along with a subtitles window. Live subtitles will now appear when anyone speaks. If wished the Host can turn them off using the **CC** icon



Participants - CC Live Transcript controls

The **CC Live Transcript** icon allows participants to Hide the subtitles, change the size of the subtitles or view the full transcript. Hover the mouse pointer over the subtitles window allows it to be repositioned within the video window.

